

**BOARD OF EDUCATION  
Ellicottville Central School**

**Regular Meeting  
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**Sht. No. 2004  
June 18, 2024**

**OFFICIAL MINUTES**

**Members Present:** Debra Golley, Kristen Pearl, Shana Chudy, Nathan Dahlman, Carla Kruszynski, Karl Northrup, Jenna O’Connell

**Members Absent:** None

**Staff Present:** Robert Miller, Melissa Sawicki, Erich Ploetz, Katie Mendell

**Staff Absent:** Aimee Kilby

**Others Present:** Tiffany Frentz, Schavon Byroads, Kathryn Bless, Courtney Marsh, Michael Kerns, Ryan Metzger, Kristin Rocco, Randi Metzger

**Call to order of meeting**

President Golley called the regular meeting of June 18, 2024, of the Ellicottville Central School Board of Education to order at 6:00 p.m. The Pledge to the Flag of the United States of America was recited.

**Roll Call**

All present

**Changes, Additions and Deletions to the Agenda**

**Additions:**

**15. New Business**

- i. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Ellicottville Central School providing transportation for the Great Valley Summer of 2024 Youth Program for fieldtrips and swimming lessons.
- j. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval to create the following positions beginning in the 2024-2025 school year:  
Elementary Teacher (STEM), Part-Time Teacher Assistant, Part-Time Social Worker and/or Home School Liaison.

**Approve Agenda**

Moved by Pearl, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of June 18, 2024, Board of Education Meeting with additions.

**Yes – 7  
No – 0  
Carried**

**Public Comment**

- The Public Comment section is a time set aside for the community to speak directly to the Board of Education.
- Please refer to Policy # 3220 – Public Expression at Meetings.
- Any person may make a public comment by placing their name, address, and topic on the sign-in sheet.
- When called, please stand up and state your name and address.
- Please be respectful in your comments and do not divulge any personal or confidential information. The speaker will be stopped if any Board member or district employee is mentioned by name.
- Please demonstrate respect by speaking to the issues, sharing ideas and opinions, but not engaging in personal attacks. At a public Board meeting, no person may orally initiate charges or complaints against individual District employees or Board members.
- Board members, the superintendent and administrators will not answer specific questions or engage in dialogue.
- The information shared will be carefully considered and the appropriate person may contact you.
- Rest assured, we are listening carefully, and take seriously what you have to say.
- The Board appreciates your willingness to share your concerns/celebrations.

**Public Comment:**

None

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**Swear in New Board Member**

Nathan Dahlman was sworn in as a new Board Member. Mr. Dahlman's term will be May 21, 2024 – June 30, 2026.

**Thank You**

President Golley thanked Mrs. Shana Chudy for her time on the ECS Board of Education and her service to the community. This is Mrs. Chudy's last board meeting in her term.

**Presentations & Reports**

**Senior Trip – Class of 2025**

Katie Bless, Courtney Marsh, Mikey Kerns and Ryan Metzger attended the board meeting along with their class advisors Mrs. Rocco & Mrs. Metzger. They displayed a PowerPoint outlining the proposed senior trip to Gatlinburg/Pigeon Forge, Tennessee. They handed out the presentation to the board and administration as well. The proposed trip for the Senior Class of 2025 will be May 29 – June 1, 2025.

Superintendent Miller suggesting looking at a different timeline as sports playoffs are usually held during the proposed time. The students asked for a five-day trip instead of a traditional four-day trip, because they were not able to go to Washington, D.C. in 8<sup>th</sup> grade because of COVID.

**Communications, Commendations**

None

**Informational Items**

None

**Superintendent's Report – Robert Miller**

1. Buildings & Grounds – meeting will be held on June 25, 2024 regarding the next potential capital project. The hope would be that there will be no impact to the taxpayers. We know we want to include the replacement of the water tank in Phase I. Will report back at the July 9, 2024 board meeting.
2. Bus Consolidation – work continues to have 8 routes instead of 9. We will be working in July and making changes in August.
3. CTLE Plan – five-year plan. Need to re-approve with no changes.
4. Safety Plan – working on updates. Received memo last week from State Ed. with new info needed in plan. We are looking for better/more clarification. We will need a public hearing.
5. Legal Webinar hosted by Bond, Schoeneck & King (Jeff Weiss) regarding Executive Sessions on 6/20/2024.
6. PreK Grant – hats off to Aimee and Katie. Katie Mendell has worked really hard with NYSED rep. The grant has been written with mostly salaries. We can put some money back in the general fund that we budgeted for 2024-2025. We will use the grant money for salaries, we cannot include benefits. We can add some new teachers, maybe STEM (Elementary certified), also hire a P/T (3 days a week) Teacher Assistant in the reading program and a P/T Social Worker (we can code part back into the Prek Grant). We cannot spend the whole grant right away. There may be some other items that we need down the road, ex: maybe furniture and a few other things, as well as smaller salaries). We will add a resolution later in the meeting under new business.

**Principals Reports:**

**Katie Mendell – Elementary Principal/Director of Curriculum**

1. NYS Retired Teachers Association delivered check to Leah Farnum for STEM Program in the 2<sup>nd</sup> grade. Leah puts a lot of time and effort into the STEM Program.
2. Field Day was held today (6/18/24). It was hot, but the kids had a great time. Thank you to PTO, and all of the parent and student volunteers.
3. Wrapping up Data Team Meetings.
4. Class lists coming together. Students will receive notice of who their teachers will be for 2024-2025 in a mailing that will go out in mid to late July.
5. Hope to have Elementary Schedule done by Friday.

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**Erich Ploetz - MS/HS Principal**

1. Grade 6 finished with exams, wrapping up field day and rocket activities. Grade 7/8 are done for the year, only a handful of Regents exams remaining.
2. Teachers scoring and proctoring and finalizing the year. Review classes have been well attended including almost every one of Mr. Kruszka's students arriving in the morning for Global review.
3. Class Trips including Seniors to the Adirondack Mountains and 8<sup>th</sup> grade to Washington, D.C. – all is well. Seniors are home with no issues and lots of compliments.
4. Graduation is Friday, June 28, 2024 at 7:00 pm in The Ward. BOE members join us in the foyer around 6:45 pm and we are the first to process into The Ward ahead of the Seniors, we will have reserved seating for Board Members. Mrs. Golley has the big job of handing out diplomas, and all other members just sit back and enjoy the ceremony, mingling with families afterward. If you know you will be in attendance, please let us know.
5. Jonathan Haidt Intro – The Anxious Generation
6. Cell Phone Committee Notes
7. Hopeful Ag Appreciation Day and Tractor Day becomes an annual event. Exceeded expectations. Thank you for the support. There has been talk of moving it to Budget Vote Day.

**Consent Items:**

Moved O'Connell, seconded by Pearl, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of May 21, 2024
- b. Acknowledgement of May 22, 2024 & June 6, 2024 Claims Auditor Reports

**Yes – 7  
No – 0  
Carried**

**Committee Reports:**

None

**Discussion Items:**

None

**Old Business:**

None

**New Business:**

Moved by Pearl, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following rate for temporary summer cleaners (inside the building and in the bus garage) July 1, 2024 – August 31, 2024 at a rate of \$15.00 per hour.

**Yes – 7  
No – 0  
Carried**

Moved by O'Connell, seconded by Pearl, upon the recommendation of Robert Miller, Superintendent of Schools, approval to authorize Aimee Kilby, School Business Executive, to transfer from the Unassigned Fund Balance to the following reserves ERS Reserve, EMBLR Reserve, TRS Reserve, Capital Reserve, Transportation Reserve, not to exceed a total of \$150,000.

**Yes – 7  
No – 0  
Carried**

Moved by Chudy, seconded by Pearl, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the Board of Education authorizing Aimee Kilby, School Business Executive, to make year-end transfers up to June 30, 2024.

**Yes – 7  
No – 0  
Carried**

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Moved by O'Connell, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the Board of Education authorizing Aimee Kilby, School Business Executive, to move funds from the EMBLR account into the General Fund account not to exceed \$72,000.

**Yes – 7  
No – 0  
Carried**

Moved by O'Connell, seconded by Pearl, upon the recommendation of Robert Miller, Superintendent of Schools, approval to close out the Class of 2023 student activity account and move the remaining funds to the Student Council Account.

**Yes – 7  
No – 0  
Carried**

Moved by O'Connell, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the December 2023 thru June 2024 fire drills and lock down drills at ECS.

**Yes – 7  
No – 0  
Carried**

Moved by Pearl, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the 2024-2025 CTLE Plan.

**Yes – 7  
No – 0  
Carried**

Moved by O'Connell, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following resolution regarding a Cooperative Natural Gas Supply Bid: Whereas, the Board of Education of the Ellicottville Central School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of supply of electricity and Whereas, the Board of Education of the Ellicottville Central School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o....and Whereas, the Board of Education, of the Ellicottville Central School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening of bids, tabulating bids, reporting the results to the Board of Education, Ellicottville Central School District of New York State and making recommendations thereon...Therefore, BE IT RESOLVED, That The Board of Education of the Ellicottville Central School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above...And...BE IT FURTHER RESOLVED, That The Board of Education of the Ellicottville Central School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services....And...BE IT FURTHER RESOLVED, That The Board of Education of the Ellicottville Central School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding....And...NOW, THEREFORE, BE IT RESOLVED, That Robert Miller, Superintendent, on behalf of the Board of Education, of the Ellicottville Central School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of natural gas and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

**Yes – 6  
No – 0  
Carried**

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Moved by Chudy, seconded by O'Connell, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Ellicottville Central School providing transportation for the Great Valley Summer of 2024 Youth Program for fieldtrips and swimming lessons.

**Yes – 7  
No – 0  
Carried**

Moved by Pearl, seconded by O'Connell, upon the recommendation of Robert Miller, Superintendent of Schools, approval to create the following positions beginning in the 2024-2025 school year: Elementary Teacher (STEM), Part-Time Teacher Assistant, Part-Time Social Worker and/or Home School Liaison.

**Yes – 7  
No – 0  
Carried**

**Personnel:**

Moved by O'Connell, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following temporary positions effective July 1 – August 31, 2024 at a rate of \$15.00 per hour: Jennifer Hasper, Melissa Schultz and Jody Maynard (temporary summer cleaners).

**Yes – 7  
No – 0  
Carried**

Moved by Pearl, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Shawne Hunt as the District Data Protection Officer/Technology Security Monitor for the 2023-2024 school year effective retroactive to May 28, 2024 at a salary of \$4,160, which will be prorated for the remainder of the 2023-2024 school year.

**Yes – 7  
No – 0  
Carried**

Moved by O'Connell, seconded by Pearl, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following Fall Sports Coaches for the 2024-2025 school year:

•Girls Varsity Soccer	Tammy Eddy
•Girls Modified Soccer	Dan LaCroix
•Girls Soccer Assistant	TBD
•Boys Varsity Soccer	Matt Finn
•Boys Modified Soccer	Zach Gelen
•Boys Soccer Assistant	Chris Edwards
•Varsity Volleyball	Katie Auge
•JV Volleyball	Danielle Norton
•Modified Volleyball	Andrew Kruszka

**Yes – 7  
No – 0  
Carried**

Moved by Chudy, seconded by Pearl, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Braedyn Palmatier to the substitute teacher list (non-certified) at a rate of \$115.00 per day, retroactive to May 23, 2024. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7  
No – 0  
Carried**

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Moved by O'Connell, seconded by Pearl, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Karin Hager to the substitute school nurse list (RN) effective July 1, 2024 at a rate of \$35.00 per hour.

**Yes – 7  
No – 0  
Carried**

Moved by O'Connell, seconded by Pearl, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Sarah Weber to the substitute teacher aide list at a rate of \$15.00 per hour, retroactive to June 6, 2024. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7  
No – 0  
Carried**

Moved by Pearl, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a letter of resignation from Savannah Gonsiorek (physical education teacher) effective at the end of the day on June 25, 2024.

**Yes – 7  
No – 0  
Carried**

Moved by Pearl, seconded by O'Connell, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Savannah Gonsiorek to the substitute teacher list (certified) at a rate of \$135.00 per day.

**Yes – 7  
No – 0  
Carried**

Moved by Pearl, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of John Blakely to the substitute bus driver list at a rate of \$17.40 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7  
No – 0  
Carried**

Moved by Pearl, seconded by O'Connell, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Daniel Kruszynski to the substitute bus driver list at a rate of \$17.40 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7  
No – 0  
Carried**

Moved by Pearl, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a letter of resignation from Peggy Peffer (cafeteria worker) effective at the end of the day on June 25, 2024.

**Yes – 7  
No – 0  
Carried**

**Policy**

None

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**CSE/CPSE Recommendations**

Moved by Pearl, seconded by O’Connell, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following resolution: **BE IT RESOLVED** by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District’s Committee on Special Education (#900500583, 900501557, 900501638, 900501631, 900501574, 900501575, 900501578, 900501579, 900501570, 900501576, 900501511, 900501374, 900501571, 900501282, 900500452, 900500430, 900501574, 900501575, 900501140, 900501011, 900500812, 900500805, 900501407, 900501540, 900501261, 900501314, 900501469) at its meeting on June 18, 2024, and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations May 15 - June 11, 2024.

**Yes – 7  
No – 0  
Carried**

**Executive Session**

The New York Public Officers Law states a board may enter into executive session to discuss:

1. Matters which will imperil the public safety if disclosed.
2. Any matter which may disclose the identity of a law enforcement agent or informer.
3. Information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed.
4. Proposed, pending or current litigation.
5. Collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law).
6. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
7. The preparation, grading or administration of examinations.
8. The proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities, but only when publicity would substantially affect the value of the property.

**Executive Session**

Moved by Pearl, seconded by O’Connell, to move into Executive Session at 7:14 p.m. for the purpose of:

5. Collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law).

**Yes – 7  
No – 0  
Carried**

Moved by Pearl, seconded by Northrup, to come out of Executive Session at 8:13 p.m. and return to the regular meeting.

**Yes – 7  
No – 0  
Carried**

**Adjournment of Meeting**

Moved by Chudy, seconded by O’Connell, to adjourn the regular meeting of June 18, 2024, at 8:13 p.m.

**Yes – 7  
No – 0  
Carried**

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District Clerk

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Deputy District Clerk